

# HIGH DESERT WIND

High Desert Chapter ASMC  
Newsletter



American Society of  
Military Comptrollers



## CHAPTER PRESIDENT'S MESSAGE by Dee Cameron

Happy New Year High Desert ASMC Members, I want to take time to thank all of you for being members of our chapter as well as take the time to recognize those members who additionally volunteered and supported the chapter this year. I also want to thank all the Chapter Officers for their support; we could not have done it without you. The Chapter is looking forward to the New Year.

I would like to particularly thank Rebecca Pease for volunteering all her time and hard work on the Chapter Constitution and By-Laws. We have made a few changes for the better.

This year, Bill Collins graciously volunteered and is in the process of collecting information and ensuring that our chapter is submitted for the Five Star Award for this year, so please give him your support if he asks for information. I would like to see us strive for Distinguished Chapter.

We will also be submitting the chapter for the Community Service Award due to the wonderful participation in the Walk for Life as well as the generous gifts that were donated to the "Bags 4 Kids" December Charity. There are individual and team awards that can be submitted as well,

1st  
Quarter  
FY08

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### **\*\* UP-COMING CHAPTER JOINT EVENT/LUNCHEON WITH FMA & PK \*\***

22 January 08 - Club Muroc - 11:00 to 13:00

Brigadier General David Eichhorn

Speaking on "The State of Flight Test At Edwards AFB And Potential Budget Restrictions In The Future"



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so please check out [www.asmconline.org](http://www.asmconline.org) for details, and let the Executive Board know if you will be submitting anyone or any team for one of the awards.

As you can see, Sam White is continually producing an absolutely wonderful newsletter and web page for our chapter and it will be submitted to National for an award this year as well. I would also like to thank Maj Rooney for the great articles he has been submitting for the newsletter. I encourage our members to write papers for the newsletter, as chapter member participation ensures our continued success.

The National Professional Development Institute (PDI) will be held in Orlando Florida May 27-30, with a theme of *Aiming for a Bright Future*. The PDI program objective is to enhance skills and abilities that personnel in the financial and resource management community must possess to meet the challenges of working in the 21st century. It promises to be a great event. This valuable training is offered each year to our members; however since we have limited resources for travel, those members of our organization who volunteer for committees and help out during the year with chapter events are given additional consideration when we make our

choice as to who will offered the opportunity to attend. Something new this year, it will be the first time since I have been a member (over 20 years) that there will be no Chapter Fair on Thursday night, they will be replacing the Chapter Fair with a Silent Auction and Thursday night will be free time for those who wish to go to Disney World/Epcot, or just have a rest from all the other PDI activities.

Our next meeting will be on the 22<sup>th</sup> of January at 1130 at Club Muroc, It is a joint meeting with both the Federal Managers Association and Contracting Association. Brigadier General David Eichhorn, Commander of the Air Force Flight Test Center will be the featured Speaker.

See you at the General Membership Meetings, as always, if you have any thoughts comments or suggestions please let one of the Board Members know. We can't fix or make things better unless you let us know that it is broken. Remember it is your Chapter and you have a say in how it is run, you just have to take the time to speak out or let one of us know. We as an executive board are here to help you make the most of your ASMC experience.

Russine Cameron  
Chapter President





**HIGH DESERT CHAPTER  
GENERAL MEMBERSHIP MEETING MINUTES  
18 December 2007**

Officers Present:

Dee Cameron	President
Anita Rennie	1 <sup>st</sup> Vice
Rebecca Pease	2 <sup>nd</sup> Vice
Lt Darvill	3 <sup>rd</sup> Vice
Toni Culver	Secretary
Zarie Flemig	Treasurer
Kathleen Augustine	Events Coordinator

Business

Meeting called to order by Dee Cameron @ 0830.

Secretary

Minutes of Nov and Dec meetings will be emailed to members in January for review.

Treasurer's Report

No treasure report was presented at the meeting, but Zarie Flemig did provide a report to the Executive Board.

Money Market

EFCU checking \$3,370.26  
Scholarship Fund \$3,253.94

Pentagon FCU \$13,473.65  
EFCU \$5,403.70

PDI

2008 PDI will be held in Orlando FL, more details to follow in the coming months...

Next Month Meeting:

Joint meeting with PK & FMA on 22 Jan at Club Muroc. General Eichhorn will be the guest speaker. Tickets will go on sale soon. Kathleen Augustine is the POC for ASMC.

Speaker:

This month we held our annual charity breakfast which was paid for by ASMC and provided by Crazy Otto's. Breakfast was free to all current members. Again



this year we chose “Bags 4 Kids”. Ms LaJuana Moser was the guest speaker. Bags 4 Kids is a non-profit organization that collects donations of items to fill bags for needy kids. These bags are then given to police stations and county offices. They in turn give the bags to kids who have been displaced.

Some of the many items donated by our very generous members were: backpacks, notebooks, journals, pen, pencils & crayons, small toys, stuffed animals, coloring books, baby items, reading books and cash.

Meeting adjourned @ 0930

Toni Culver  
Secretary

*Note: Meeting Minutes for the 17 October and 14 November General Membership meetings available on the common access “G” Drive under G://common/ASMC/Minutes/CY2007*

**High Desert Chapter  
Executive Board of Directors Meeting Minutes**

**MINUTES 6 Nov 07**

Officers and Committee Chairs Present:

Dee Cameron	President
Anita Rennie	1 <sup>st</sup> Vice
Zarie Flemig	Treasurer
Toni Culver	Secretary

Called to order by the President at 9:15

Nov Thanksgiving and Dec Charity Luncheons was discussed.

Nov Thanksgiving lunch will be catered by Marie Calendars and provided free to all current paid members. Anita is working getting a speaker.



Dec Charity lunch will also be provided free to all current paid members.

Meeting adjourned @ 9:30  
Dee Cameron, President

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### MINUTES 28 Nov 07

Officers and Committee Chairs Present:

Dee Cameron	President
Anita Rennie	1 <sup>st</sup> Vice
Rebecca Pease	2 <sup>nd</sup> Vice
Lt Darvil	3 <sup>rd</sup> Vice
Toni Culver	Secretary
Kathleen Augustine	Events Coordinator

Called to order by the President at 9:10

This is the December Executive Board meeting which was held early to discuss our December Charity Breakfast.

Discussion on the 4 CDs at the Pentagon Federal Credit Union. Lt Darvil and Zarie will send written notice to credit union stating we are interested in withdrawing funds from the CDs.

Our Dec Charity is "Bags 4 Kids". We will have breakfast on 18 Dec. Crazy Otto's will be catering.

Tax audit – Need to get the information to Anita, she will pass on to Janet Fitzgerald.  
Janet will perform the audit.



Jan meeting will be a Joint meeting with FMA & PK. Date is Jan 22<sup>nd</sup> at Club Muroc. General Eichhorn will be the speaker. ASMC POC for tickets will be Lt Darvill and Kathleen Augustine.

Anita Rennie made a motion to contribute \$100 to the Angel Tree at the BX, 2<sup>nd</sup> by Lt Darvill. Passed.

Meeting adjourned @ 9:50  
Dee Cameron, President

## ASMC NATIONAL NEWS

### ASMC National News November 2007

#### CDFM Training Over Audio Lines

For the past two years, ASMC headquarters has paid for instructors to visit some chapters to offer a day of intensive training on one CDFM module. This year, instead of sending instructors to those chapters that can muster enough students, we plan to cancel the on-site training program and experiment with offering the instruction as audio training. There will be no minimum on number of participants for this audio training. Specifically, on January 29 and 30, 2008, we will offer intensive training for Module 3 of the CDFM during two four-hour blocks using phone lines. If this experiment succeeds, we will offer training on the other basic CDFM modules. We hope this new approach will permit individuals at more chapters to take

advantage of this training. We are charging only \$25 a line to cover our registration costs. That fee covers both sessions, and as many people can listen on one line as you wish. Go to the ASMC home page for more details and to register online.

Hold Date(s) for Budget Audio Conferences

Again next year we plan a series of three audio conferences – one for each military department – describing the departments' FY09 budget requests and any associated supplementals. The dates and speakers are as follows:

- \* February 26 at 2 pm Eastern: RADM Stan Bozin on Dept of Navy budget
- \* February 28 at 2 pm Eastern: Maj. Gen. Larry Spencer on Dept of Air Force budget
- \* March 4 at 2 pm Eastern: MG Ed Stanton on Dept of Army budget



While we have tentative commitments from all speakers at this time, last-minute substitutions are possible. We will charge \$99 per line for these conferences. For that fee, you can listen to one, two, or all three of the sessions. As many can listen on one line as you wish, and online registration will open next month. Watch the home page of the ASMC web site ([www.asmcconline.org](http://www.asmcconline.org) <<http://www.asmcconline.org/>> ) for details.

### **PDI 2008 Update**

PDI 2008 will be held at the Orlando Marriott World Center in Florida and will be hosted by the Tampa Bay chapter. Per the recent chapter vote, the PDI committee will plan a silent auction for chapter participation and fundraising, versus the traditional Chapter Fair. Your chapter will be contacted soon with more details and about how you can get involved. The CDFM reception will now be held on Thursday evening of the PDI, and all other attendees will have a free evening to see Orlando or attend other events. ASMC will provide courtesy shuttle busses to and from our hotels to Universal City Walk that evening, so that attendees have an opportunity to eat somewhere other than the hotel. Registration for PDI and hotel accommodations will open in February 2008.

### **Membership Renewals**

Normally, members receive a renewal invoice shortly before their anniversary

month. Because of some transition at our mailhouse, the invoices for October, November and December members were just mailed on November 20, 2007. The good news is that online renewal payment will be available on November 26, 2007 through the ASMC website!

### **Help Publicize Career Central (Electronic Job Board)**

ASMC's new Career Central can help people find jobs and agencies find employees. Federal agencies and companies can post job openings online at Career Central (unlimited postings are free for first two months). Individuals can post resumes anonymously and without charge. If resumes and jobs are matched through employer searches or job alerts, and the resume holder explicitly agrees, contact information is released to the agency or company. ASMC members' resumes are listed first in Career Central. To take advantage of this member benefit, tell your chapter members to enter a membership identification number (which is CC1107 for all ASMC members) when you place your resume or post jobs online. CDFMs also receive special recognition in Career Central. You can access Career Central and get more information, by going to the ASMC home page ([www.asmcconline.org](http://www.asmcconline.org)).

### **Sharing Revenues with Chapters**

The ASMC National Executive Committee has approved a one-time



program of revenue sharing with chapters. Specifically, next spring (early May) we will provide a special, one-time payment of \$5 for each person who is a current chapter member as of March 31, 2008. This payment will be in addition to normal chapter rebates. We ask that chapters use the funds to further the goals of ASMC to provide high-quality professional development. You might also use this special payment as an incentive in a membership drive for your chapter. Questions may be directed to Jennifer Sizemore or Bob Hale.

### **PDI Online and Defense Financial Highlights**

At your next chapter meeting, and on

your web site, please mention that the PDI Online 2007 remains available. Members can earn free CPE credits by listening to or watching workshops and Service Day sessions from the highly successful PDI 2007. Please also mention our Defense Financial Highlights to your members. The Highlights are short write-ups summarizing key events affecting defense financial management -- learn



what is going on with the budget on the Hill and more. Your members can access both by going to the home page of the ASMC web site.

## **MEMBER'S ARTICLE**

### **AFSO 21: Rapid Improvement Event "Report of Survey (ROS)" By Richard Phillips - 95 CPTS/FMQ**

The 95 Air Base Wing Comptroller Squadron (95 CPTS) held its first ever AFSO21 Rapid Improvement Event during the week of 26 November 2007. AFSO21 is a tool which enables problem solving and provides a means to eliminate waste. Through Rapid Improvement Events (RIE), organizations assemble teams to systematically improve performance on essential tasks which strengthen

combat effectiveness. This project brought together Special Subject Matter experts, from a variety of disciplines throughout the Edwards community, to streamline the Report of Survey (ROS) processing procedures and timelines. The ROS program is vitally important from a property accountability perspective. It provides Commanders a tool to conduct investigations for lost, damaged,





stolen, or destroyed equipment and, when appropriate, assign pecuniary liability. However the process, as it is currently performed, is inefficient and fails to meet Air Force standards for on-time processing. In many instances, ROS is little more than a burdensome exercise in futility. Left uncorrected, the process has the potential of causing Team Edwards a black eye through failing to exercise good stewardship and accountability for assigned assets. Additional considerations must be placed on the potential loss of thousands of dollars from negligent or willful loss or destruction of Air Force equipment. To this end, 95 CPTS requested a RIE for the long-neglected ROS program.

Team Edwards is the first in AFMC to initiate a RIE for the ROS program. Our pioneering effort spotlights Edwards, and as such, others will meticulously examine the final outcome of our process improvements. The lessons we learn and the processes we implement will serve as a benchmark across the Command, allowing others to receive the distinct opportunity to leverage our experiences via this AFSO 21 initiative.

During the first step of the 95 CPTS RIE, the team identified the primary ROS customers as Unit Commanders and ADPE/Equipment Custodians. Both customers will directly benefit from a more efficient process. Secondly, the scope of the RIE was developed and refined. The team created a set of metrics to accurately describe value, type, and impact of

open ROS cases. The development of actionable metrics will increase visibility and accountability. Lastly, AFSO21 goals were established which will culminate into a streamlined and efficient ROS process. The five created goals are stated as:

- 1) Increase the number of ROS's completed within 100 days by 50%.
- 2) Ensure all Investigating Officers are trained.
- 3) Reduce documentation errors and omissions.
- 4) Establishment of base-wide visibility for ROS timelines/suspenses / ptocedures.
- 5) Eliminate inefficient ROS routing processes.

Throughout the event, each member gained a new appreciation for the beginning-to-end ROS procedure and the cooperative effort of this team was exceptional.

While the RIE centered on improving the ROS program, many questions percolated regarding various contributing processes. These questions spurred team members to evaluate several of the feeder processes supporting the ROS program. Ultimately, a few team members aim on conducting future RIEs within their organizations to further improve their work areas. Additionally, one theme which persistently arose throughout the RIE event was that asset accountability is a base-wide responsibility.

We continue to work toward implementing the recommendations for



improving the ROS process and anticipate completion by March 2008. Support of leadership at all levels is vital in providing good equipment stewardship, maintaining a successful ROS program, and when necessary, holding people accountable for the trust we place in them. The process will be streamlined by use of automation, refinement of tools which will create a

more user-friendly program. Ultimately, we will achieve the desired outcome of a positive and effective ROS, through the help and support of all of Team Edwards.

*Reprinted with permission from the Dec. 13, 2007 edition "Desert Wings" Edwards AFB CA Base Newspaper*

**HIGH DESERT CHAPTER  
Treasurer's Report  
December 2007**

Beginning Balance	\$6,624.00
Add: Revenues cheking	130.00
Revenues saving	2.07
Less: Expenses checking	392.06
Expenses saving	0.00
 Ending Balance	 <b>\$6,364.01</b>

Treasurer's note to members:

- |  |                 |
|--|-----------------|
| 1. Edwards Federal Credit Union checking account balance:  | \$3,108.00      |
| EFCU savings account balance for Scholarships:   | \$3,256.01      |
| <br>2. Pentagon Federal Credit Union money market certificate and savings account balance as of statement 16 November 2007: (PFCU Dividends Year to Date \$355.95 )    | <br>\$13,473.65 |
| <br>3. Edwards Federal Credit Union money market certificate balance as of statement December 2007: (EFCU Dividends 2006 \$215.65 ) (EFCU Dividends 2007 YTD \$207.24) | <br>\$5,422.89  |

**JOINT ASMC/FMA/PK Luncheon**

**Please join us for a met and greet luncheon:  
Our special quest is:**

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**Brigadier General David Eichhorn**

**Date:** 22 January 2008 – Tuesday  
**Time:** 1100 – 1300  
**Location:** Club Muroc – Alliance Room

*Our menu will be a "Hot Buffet":  
 Baked Chicken, Santa Maria Tri-Tip,  
 Green Salad w/Ranch & Italian dressing, Green Beans, Rice Pilaf, Garlic Mashed Potatoes, Bread Rolls & butter and Cookies. Includes ice tea and water.*

*Price: \$13.20 per person (Preferable cash – checks need to be written out to Anita Rennie. Sorry no club cards at this event)*

**ASMC POC  
 Kathleen Augustine  
 277-3044**